

CENTRAL WISCONSIN JOINT AIRPORT BOARD MEETING AGENDA

Conference Room B – East Terminal Upper Level, Mosinee, Wisconsin

September 11, 2025 - 8:00 a.m.

2024-2026 Board Members: Chair Chris Dickinson - Marathon County, Vice Chair Julie Morrow - Portage County, Dave Ladick - Portage County, Tom Seubert - Marathon County, Kurt Kluck - Marathon County, Rick Rettler - Portage County, Nicholas Endres - Marathon County

Mission Statement: *Provide premier access to the world through aviation and be a catalyst for economic growth in our communities.* **Vision Statement:** *To be the airport of choice for central and northern Wisconsin.*

The monthly meeting of the Central Wisconsin Joint Airport Board will have the option for members and the public to call-in via telephone conference. Airport Board members and the public may join the meeting by calling 1-469-480-4192 and enter Conference ID 586 086 871#. The conference line will be open to calls five (5) minutes prior to the meeting start time listed above.

- 1) Call to Order by Chair Dickinson at 8:00 a.m.
 - a) Pledge of Allegiance
- 2) Approval of Minutes of the August 12, 2025 Board Meeting
- 3) Public Comment Period: 15-minute time limit
- 4) Review and Possible Action on the 2026 CWA Annual Budget
- 5) Review and Possible Action on GA Apron Design Contract
- 6) Staff Reports
 - a) Director Report
 - i) Air Service Update
 - ii) Statistical Report
 - iii) Flight Schedule
 - iv) Legislative Update
 - b) Financial Reports
 - i) Revenues and Expenses
 - ii) Budget Comparison
 - iii) PFC Update
 - c) Operations and Project Reports
 - i) Update on Airport Operations
 - ii) Update on Airport Projects
- 7) Ovation
 - a) Fixed Base Operator Report
- 8) Next Scheduled Meeting Date: October 14, 2025 at 8:00 a.m.
- 9) Adjournment

Any person planning to attend this meeting who needs some type of special accommodation to participate should call the County Clerk's Office at 715-261-1500 or e-mail countyclerk@co.marathon.wi.us one business day before the meeting.

CENTRAL WISCONSIN JOINT AIRPORT BOARD MEETING MINUTES

CENTRAL WISCONSIN AIRPORT TERMINAL

Conference Room B – East Terminal Upper Level, Mosinee, Wisconsin

August 12, 2025 - 8:00 a.m.

Airport Board:	Chris Dickinson, Chair Dave Ladick Rick Rettler Nicholas Endres	Julie Morrow, Vice Chair Kurt Kluck Thomas Seubert – Excused
Staff:	Brian Grefe, Airport Director Dave Drozd, Finance Director Jim Fredericksen, CWA Ops Supervisor	Mark Cihlar, Assistant Airport Director Julie Ulrick, Badging Coordinator
Visitors:	Karl Kemper, Becher Hoppe Noah Dirks, Dirks Group	Josh Harris, Ovation Andrew Hale, Dirks Group
Phone Ins:	None	

Call to Order: Meeting called to order by Chair Dickinson at 8:00 a.m.

Approval of Minutes: *Motion by Ladick, second by Kluck to approve the minutes of the July 8, 2025 board meeting. Motion carried unanimously.*

Public Comment Period: None.

Review and Possible Action on Managed IT Services Agreement:

The competitive solicitation for managed IT services was publicly advertised and eight proposals were received. A Selection Committee reviewed and evaluated the responses using experience, staff team, management and IT support approach, and price as weighing factors. The Dirks Group was the highest scoring proposal and ultimately the selected firm. Staff worked with the current IT services provider to allow The Dirks Group access to review CWA's existing infrastructure and provide recommendations for the implementation of their proposed services, with a cutover date planned by end of year. The contract term is for three years, with two automatic one-year renewals. ***Motion by Morrow, second by Ladick to approve the Managed IT Services Contract with The Dirks Group as presented. Motion carried unanimously.***

Staff Reports:

Director Report – Brian Grefe

Air Service Update – The Air Service Development Fund initiative was presented to the Portage County Finance Committee in an effort to secure a \$100,000 commitment. The program was well received and staff will next present to the full Portage County Board. The fund goal remains at \$500,000. Meetings with various foundations have been setup for next week.

Statistical Report – The July statistical report shows total ATC operations up 1.2% on the month, down 21.0% on the year. Enplanements saw an increase of 2.9% on the month, with a 13.8% decrease on the year. Load factors ended with American at 81.3% and Delta at 85.5%.

Flight Schedule – The flight schedule remains at five daily flights.

Legislative Update – The Senate Appropriations Committee approved a 2026 transportation spending bill that includes \$4 billion for AIP and an additional \$319.4 million for airport earmarks and supplemental AIP grants. Included in AIP funding is \$15 million for the Small Community Air Service Development Program. The bill secures \$22 billion for the FAA, which is a \$1.4 billion increase over last year. The FAA increase will allow for hiring of an additional 2,500 air traffic controllers, improve controller training, and the addition of 91 new aviation safety inspectors and engineers. The bill will ultimately need to be reconciled with the FAA spending measure working its way through the House of Representatives.

2026 Board Educational Travel – Board members were provided a copy of educational opportunities coming up and asked to share if they were interested in attending a conference.

Financial Reports – Dave Drozd:

Revenues and Expenses – The July financial report shows revenues ending the month at 45.36% of budget and expenses at 51.74%. Staff will be working on the 2026 budget when the county budget worksheets are received.

Budget Comparison – July ends with a revenue deficit of \$286,230 year-to-date.

PFC Update – \$150,000 of budgeted PFC funds will be transferred to the operating account for eligible reimbursements.

Operations & Project Reports – Mark Cihlar:

Update on Airport Operations – Both annual inspections by the FAA and TSA went extremely well and resulted in zero correction items. A posting has went out for a fulltime vacancy and a number of qualified applicants have applied.

Update on Transient Hangar Project – The transient hangar contractor will begin work next week Monday. They will be installing temporary fencing, mobilizing equipment and moving forward. The FAA did issue a grant for the project and staff are waiting on the state approval process.

Ovation – Fixed Base Operator Report:

The Cherokees to Oshkosh group returned for another year with around 40 aircraft onsite. Operations went very well and they intend to return next year. The Hamburger Social event was also very successful. Ovation was able to help with several diversions in and they are still working on acquiring a second aircraft.

Next Scheduled Meeting Date: September 9, 2025 at 8:00 a.m.

Adjournment: 8:56 a.m. *Motion by Kluck, second by Rettler to adjourn. Motion carried unanimously.*

Julie Ulrick, Recording Secretary



Agenda Item Summary

Airport Board Meeting Date: September 11, 2025

Joint Finance Meeting Date: September 29, 2025 (Tentative)

Agenda Item Title: #4) Review and Possible Action on the 2026 Central Wisconsin Airport (CWA) Annual Budget

Staff Responsible: David Drozd, Assistant Airport Director-Finance

Background:

- The Joint Airport Board is required to prepare an annual budget and submit it to both Finance Committees for approval. This is included in Resolution No. 300 which was approved in 1977.

2026 Budget Notables:

- No county tax levy is requested for 2026.
- Debt service payments total \$515,762.50 for 2026. Of this amount, \$70,586.77 will be paid from Passenger Facility Charge (PFC) fees, and the remaining \$445,175.73 will be paid from operational revenue and fund balance.
- Federal Capital Projects in 2025/2026 include the following which are part of our Terminal Area Master Plan (TAMP):
 - Construction of a new CWA owned General Aviation (GA) Transient Aircraft Hangar.
 - \$3,654,000 total project bid cost.
 - Local funding: \$182,700. Local funding budgeted in 2024 and carried over to 2025.
 - Project start date: August 18, 2025. Completion in third quarter of 2026.
 - GA Transient Hangar renderings shown in the attachments.
 - Construction of a new CWA owned GA Passenger Terminal Building.
 - \$6,558,000 total project bid cost.
 - Local funding: \$704,000. Local funding budgeted in 2024 and carried over to 2025.
 - Local Funding provided as of August 2025: \$575,104.13
 - 2026 Local funding: \$40,000.
 - Project start date: Fall 2025. Project completion in fourth quarter of 2026.
 - GA Terminal renderings shown in the attachments.
 - Reconstruction of the GA Apron & Ramp.
 - \$3 million estimated total project cost.
 - Local Funding: Estimated at \$150,000. \$50,000 budgeted in 2025, \$90,000 in 2026. 100% reimbursable in future PFC application.
 - Preliminary design contract approved May 13, 2025, in the amount of \$58,996.85.
 - Completion depends on federal funding-estimated third quarter 2026.
- Local Capital Expenses for 2026 include a new paint machine (\$40,000), a replacement snow removal vehicle for landside operations (\$45,000), terminal replacement items/updates, i.e. carpet, automatic doors, etc.(\$30,000), a replacement terminal paging system (\$75,000), the rehabilitation of the air traffic control tower parking lot

(\$30,000), IT network equipment upgrades (\$30,000), local share of the GA Apron & Ramp project (\$90,000) and (\$40,000) for the local share of the GA Terminal project. Total costs are estimated to be \$380,000. Breakdown in packet.

- For 2026, we have budgeted \$490,000 for the sale of CWA property and equipment. This includes the sale of a hangar and office facility, and the sale of our oldest Aircraft Rescue & Fire Fighting (ARFF) truck, with normal miscellaneous items.
- No new positions have been requested or budgeted for in 2026. We are planning to fill our approved apprenticeship position in 2026.
- As planned in prior years, we will be using our Fund Balance to cover part of the debt service. Total Fund Balance usage budgeted for 2026 is \$398,205, which will be applied to part our debt service obligation of \$445,176.
- Our new Rosenbauer Panther 4x4 ARFF truck will be delivered in 2026.

Debt Service Update:

- No County issued debt is requested for 2026 and none is anticipated for 2027.
- Marathon County holds both General Obligation (GO) Airport Bonds. No debt for CWA is currently held by Portage County.
- 2012 GO Bond – Total Principal & Interest: \$3,371,510.60
- 2015 GO Bond – Total Principal & Interest: \$3,455,786.81
- Payments for 2027 and beyond (after 2026 payments):
 - 2012 GO Bond – 2027-2028 balance: \$ 313,250 (of which \$64,655 is PFC eligible)
 - 2015 GO Bond – 2027-2030 balance: \$ 1,200,113 (of which \$104,050 is PFC eligible)

CWA Fund Balance Update:

- Unrestricted Fund Balance 12/31/2024 (audited): \$ 4,812,295 Increase of \$419,009 over 2023
- Restricted Fund Balance (PFC) 12/31/2024 (audited): \$ 1,311,395 Increase of \$343,641 over 2023
- Current PFC Fund Balance as of 8/25/2025: \$ 1,527,506

Central Wisconsin Airport Ownership:

- Airport Ownership Percentage:
 - Marathon County – 64%
 - Portage County – 36%
- The County's investment in the airport is based on the respective equalized value of each county, revised every five years.
- The last revision was done in 2021.

CWA Airport Improvement Program (AIP) Project History:

- 2017 - Fuel Farm Rehab/GA Apron/Taxiway C repairs/SRE Loader Mount Blower: \$ 1,316,847
- 2018 - Commercial Apron Repairs/Boarding Bridge Replacement/SRE Snowblower: \$ 5,279,021
- 2019 – Concourse Rehab/Plow, Broom, and Loader purchase/Land Acquisition: \$ 5,966,987
- 2020 – Runway 17/35 Reconstruction/Taxiway B Rehab: \$24,166,869
- 2021 – Taxilane E and Flightline Drive/Runway 17/35 Nav aids: \$ 3,158,883
- 2022 – Runway Shift and Lighting Project : \$18,857,352
- 2023 – Terminal Area Master Plan (TAMP) \$ 802,562
- 2024 – Air Traffic Control Tower Rehabilitation \$ 1,392,868
- 2025 – GA Transient Hangar \$ 3,654,000

• 2025 – GA Passenger Terminal	\$ 6,558,000
Total Project Costs:	\$ 71,153,389

2025 Items of Interest:

- American Airlines – Increased capacity by 50% in June of this year with the upgauge of their aircraft this summer.
- CWA and Ovation CWA, LLC hosted the Cherokees to Oshkosh group here during EAA AirVenture.
- A private hangar will be finished this September on the east end of our property. See attached pictures.
- Centergy is in the process of establishing a Regional Air Service Development Fund to help facilitate either new carrier or a new destination at CWA. Funds from both Marathon & Portage counties are planned in their 2026 budgets.

Timeline:

The 2026 CWA Annual Budget will be presented to the Airport Board on Thursday, September 11, 2025, and the Joint Finance Committee tentatively on Monday, September 29, 2025. Upon approval by all entities at these meetings, each county will present the CWA Annual Budget for approval as part of their comprehensive annual county budget.

Financial Impact:

No tax levy is being requested in 2026 from either Marathon or Portage Counties. This budget will be reviewed in advance of the Joint Finance Committee meeting with both Marathon & Portage County's Finance Directors.

Contributions to Airport Goals:

- Mission Statement: *Provide premier access to the world through aviation and be a catalyst for economic growth in our communities.*
- Vision Statement: *To be the airport of choice for central and northern Wisconsin.*

Recommended Action: Airport staff recommend approval of the 2026 CWA Annual Budget.

**Central Wisconsin Airport
2026 Budget Summary**

Revenue	2026	2026	2025 Adopted	2025 Adopted	% CHANGE 25-26
Operating Revenue	\$4,218,000		\$3,744,000		12.66%
Fund Balance - Capital & Operations	\$0		\$288,640		-100.00%
Fund Balance - Debt Service - Non PFC	<u>\$398,205</u>		<u>\$452,221</u>		-11.94%
Total Revenues		\$4,616,205		\$4,484,861	2.93%
Less:					
Expenses					
Personnel Expenses	\$2,153,029		\$2,115,040		1.80%
Contractual Services	\$966,500		\$936,000		3.26%
Supplies and Expense	\$513,500		\$533,600		-3.77%
Building Materials	\$38,000		\$73,000		-47.95%
Fixed Charges-Insurance	\$120,000		\$125,000		-4.00%
Capital Outlay	\$380,000		\$250,000		52.00%
Debt Service - Non PFC	<u>\$445,176</u>		<u>\$452,221</u>		-1.56%
Total Expenses		<u>\$4,616,205</u>		<u>\$4,484,861</u>	2.93%
Balance		\$0		\$0	

**CENTRAL WISCONSIN AIRPORT
2026 DEBT SERVICE**

Total by Fund

\$	44,608.20	PFC-2012
\$	25,978.57	PFC-2015
\$	171,516.80	605-GENERAL 2012
\$	273,658.93	605-GENERAL 2015

\$	515,762.50
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Total by Principal/Interest

2012 PRINCIPAL	\$	200,000.00
2012 INTEREST	\$	16,125.00
2015 PRINCIPAL	\$	255,000.00
2015 INTEREST	\$	44,637.50
TOTAL PRINCIPAL	\$	455,000.00
TOTAL INTEREST	\$	60,762.50
TOTAL	\$	515,762.50

\$	445,175.73
\$	70,586.77
\$	515,762.50

**CWA Funded - 605
Passenger Facility Charge (PFC)**

CENTRAL WISCONSIN AIRPORT

2026 Capital Expense Breakdown

CWA Capital Improvement / Non-AIP / Funded by CWA

IT Equipment and Hardware	58132		
<i>Network Equipment Upgrades</i>		<u>\$ 30,000.00</u>	30,000.00
Other Capital Equipment	58190		
<i>Two Color Line Painter</i>		\$ 40,000.00	
<i>Snow Removal Equipment - Landside</i>		<u>\$ 45,000.00</u>	
			\$ 85,000.00
General Municipal Buildings	58220		
<i>Terminal Wear Items - Replacement/Updates</i>		\$ 30,000.00	
<i>Terminal Paging System Replacement</i>		<u>\$ 75,000.00</u>	
			\$ 105,000.00
Parking Lot Improvements	58244		
<i>Air Traffic Control Parking Lot Rehabilitation</i>		<u>\$ 30,000.00</u>	
			\$ 30,000.00
Airport Facilities	58227		
<i>Local Share of GA Terminal Project</i>		\$ 40,000.00	
<i>Local Share of GA Apron & Ramp Project</i>		<u>\$ 90,000.00</u>	
			\$ 130,000.00
		<u><u>\$ 380,000.00</u></u>	<u><u>\$ 380,000.00</u></u>

Marathon County Budget Report Central Wisconsin Airport

Org. Level: CWA Operations Cost Center
Fund: 605 Central Wisconsin Airport Fund
Grant: None / Uncategorized
Program, Project, Debt Issuance: All

2026 Requested Budget Tax Levy
(0)

Revenues	2025 Modified Budget	2026 Requested Budget	Variance
46340 - 46340 Airport Fuel Flow	70,000	68,000	(2,000)
46340 - 46341 Airport Fuel Sales	35,000	35,000	-
46340 - 46342 Lease of Airport Land	100,000	125,000	25,000
46340 - 46343 Airport Parking lots, Ramps and Meters	1,250,000	1,150,000	(100,000)
46340 - 46344 Airport Landing Fees	260,000	275,000	15,000
46340 - 46345 Airport Public Charges	1,450,000	1,540,000	90,000
46340 - 46346 Rent of Hangars	265,000	330,000	65,000
46700 - 46724 Advertising Income	55,000	60,000	5,000
48900 - 48900 Other Miscellaneous Revenues	170,000	25,000	(145,000)
48900 - 48902 Other Reimbursements	-	75,000	75,000
48110 - 48110 Interest Income	24,000	45,000	21,000
49200 - 49260 Transfer for Enterprise Fund	740,860	398,205	(342,655)
49400 - 49400 Sale of General Fixed Assets	65,000	490,000	425,000
Total	4,484,860	4,616,205	131,345

Notes

PFC Reimbursement

CWA Fund Balance

Operating Expenses	2025 Modified Budget	2026 Requested Budget	Variance
50210 - 52130 Accounting and Audit Services	9,000	13,000	4,000
50210 - 52131 Financial, Banking and Investment Services	40,000	40,000	-
50210 - 52132 Fringe Benefit Admin Overhead	6,000	6,000	-
50210 - 52150 Architectural, Engineering and Planning Services	70,000	72,000	2,000
50210 - 52192 Other Professional Services	140,000	130,000	(10,000)
50210 - 52198 Marketing and Promotional Services	60,000	100,000	40,000
50220 - 52210 Water	24,000	23,000	(1,000)
50220 - 52220 Electric	225,000	225,000	-
50220 - 52240 Natural / Propane Gas	50,000	45,000	(5,000)
50220 - 52250 Telephone, Internet and Cable	24,000	24,000	-
50240 - 52409 Motor Vehicles Repairs Services	5,000	5,000	-
50240 - 52420 Machinery/Equipment Maintenance Services	60,000	55,000	(5,000)
50240 - 52443 Elevator Maintenance Contractual Services	10,000	8,000	(2,000)
50240 - 52460 Building Repair & Maintenance Services	10,000	10,000	-
50240 - 52470 Building Equipment Maintenance Services	30,000	30,000	-
50250 - 52133 Indirect Cost Expense - Workday/Teller/Etc.	32,000	34,000	2,000

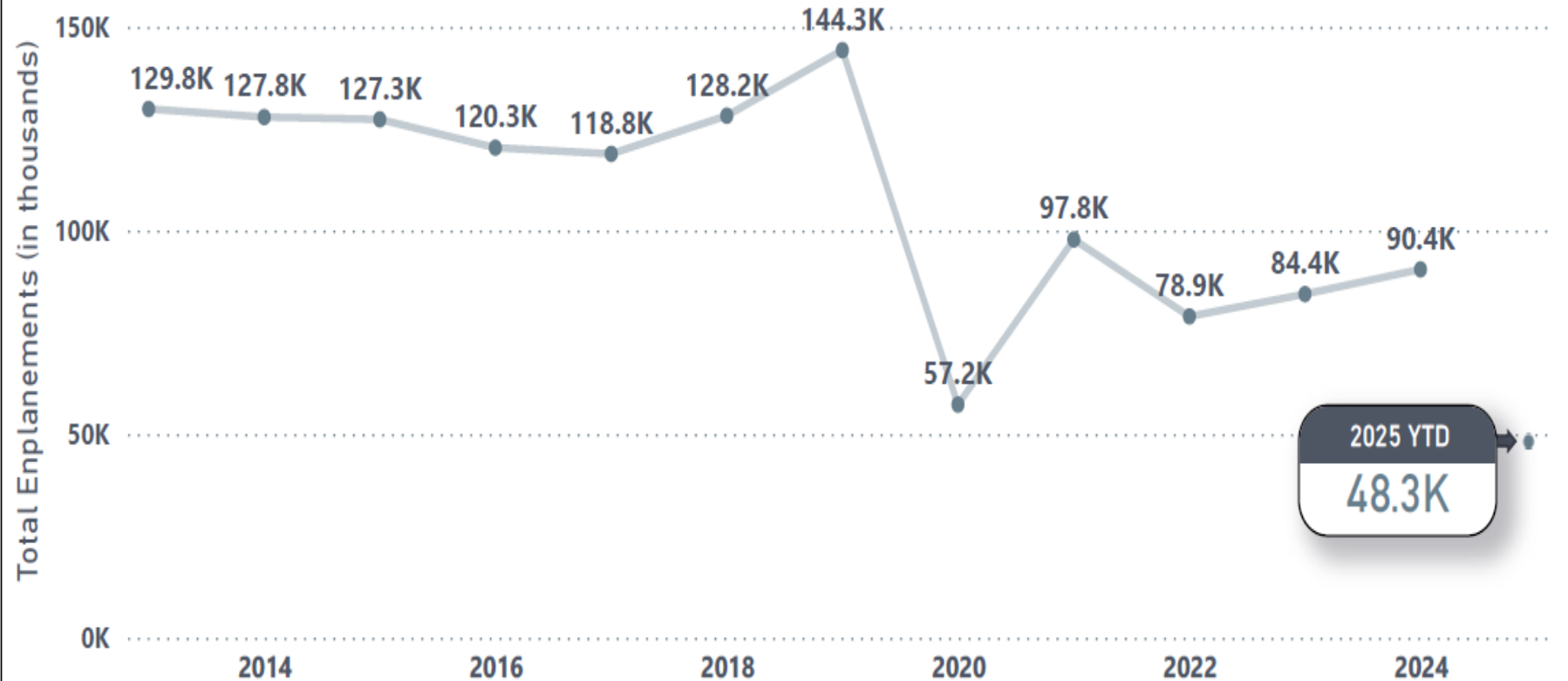
50250 - 52140 Technology Services	90,000	95,000	5,000		
50250 - 52164 Contractual Services	40,000	40,000	-		
50290 - 52932 Copier Charges	2,000	2,000	-		
50290 - 52970 Refuse Collection	9,000	9,500	500		
50290 - 52990 Sundry Contractual Services	-	-	-	936,000	966,500
50310 - 53110 Postage and Courier	500	650	150		
50310 - 53130 Printing and Forms	1,000	1,500	500		
50310 - 53141 Small Office Equipment	1,500	1,500	-		
50310 - 53190 Office Supplies	2,000	2,500	500		
50320 - 53210 Publication Of Legal Notices	500	200	(300)		
50320 - 53220 Subscriptions	100	150	50		
50320 - 53240 Membership Dues	9,000	9,000	-		
50320 - 53250 Registration Fees/tuition	21,000	23,000	2,000		
50320 - 53260 Advertising	10,000	10,000	-		
50330 - 53321 Personal Auto Mileage	500	500	-		
50330 - 53340 Commercial Travel	9,000	15,000	6,000		
50330 - 53350 Meals	1,000	1,000	-		
50330 - 53360 Lodging	8,000	12,000	4,000		
50340 - 53410 Meeting Expenses	2,500	3,500	1,000		
50340 - 53440 Household and Janitorial Supplies	25,000	25,000	-		
50340 - 53441 HVAC supplies	5,000	3,500	(1,500)		
50340 - 53460 Clothing and Uniforms	3,000	3,500	500		
50350 - 53510 Gasoline and Diesel Fuel	110,000	100,000	(10,000)		
50350 - 53512 Motor Vehicle Fluids - Oil, Grase, Antifreeze	3,000	3,500	500		
50350 - 53520 Motor Vehicle Parts & Supplies	35,000	36,000	1,000		
50360 - 53620 Consumable Tools/Supplies	6,000	9,000	3,000		
50360 - 53623 Shop Equipment-Tools-Supplies	15,000	11,000	(4,000)		
50360 - 53630 Machinery and Equipment Parts	30,000	35,000	5,000		
50360 - 53631 Radio Parts & Supplies		500	500		
50360 - 53650 Plumbing and Electrical Supplies	15,000	16,000	1,000		
50390 - 53936 Other Supplies	220,000	190,000	(30,000)	533,600	513,500
50420 - 54250 Small Hardware/Wire/Nails	1,000	1,000	-		
50420 - 54290 Other Metal Products	1,500	1,500	-		
50430 - 54390 Other Building Materials	500	500	-		
50430 - 54410 Concrete and Clay Products	-	10,000	10,000		
50450 - 54590 Other Raw Materials	20,000	15,000	(5,000)		
50460 - 54610 Electrical Fixtures	-	-	-		
50480 - 54810 Asphalt and Asphalt Filler	50,000	10,000	(40,000)	73,000	38,000
50510 - 55120 Insurance Equipment Premium	13,000	14,000	1,000		
50510 - 55122 Insurance Auto Liability Premium	5,000	5,000	-		
50510 - 55142 Insurance General Liability	65,000	59,000	(6,000)		
50510 - 55150 Insurance Boiler Premium	2,000	2,000	-		

50510 - 55151 Insurance Building & Contents	15,000	15,000	-		
50510 - 55190 Insurance Other Premiums	25,000	25,000	-	125,000	120,000
50610 - 56110 Bond Principal	387,045	391,612	4,567		
50620 - 56210 Bond Interest	65,176	53,564	(11,612)	452,221	445,176
60000 - 58132 IT Equipment and Hardware - Capital	30,000	30,000	-		
60000 - 58190 Other Capital Equipment	60,000	85,000	25,000		
60000 - 58191 Other Capital Equipment-Rolling Stock	110,000	-	(110,000)		
60000 - 58220 General Municipal Buildings	-	105,000	105,000		
60000 - 58227 Airport Facilities	50,000	130,000	80,000		
60000 - 58244 Parking Lot Improvements	-	30,000	30,000		
60000 - 58291 Other Capital Improvements	-	-	-	250,000	380,000
Total	2,369,821	2,463,176	93,355		

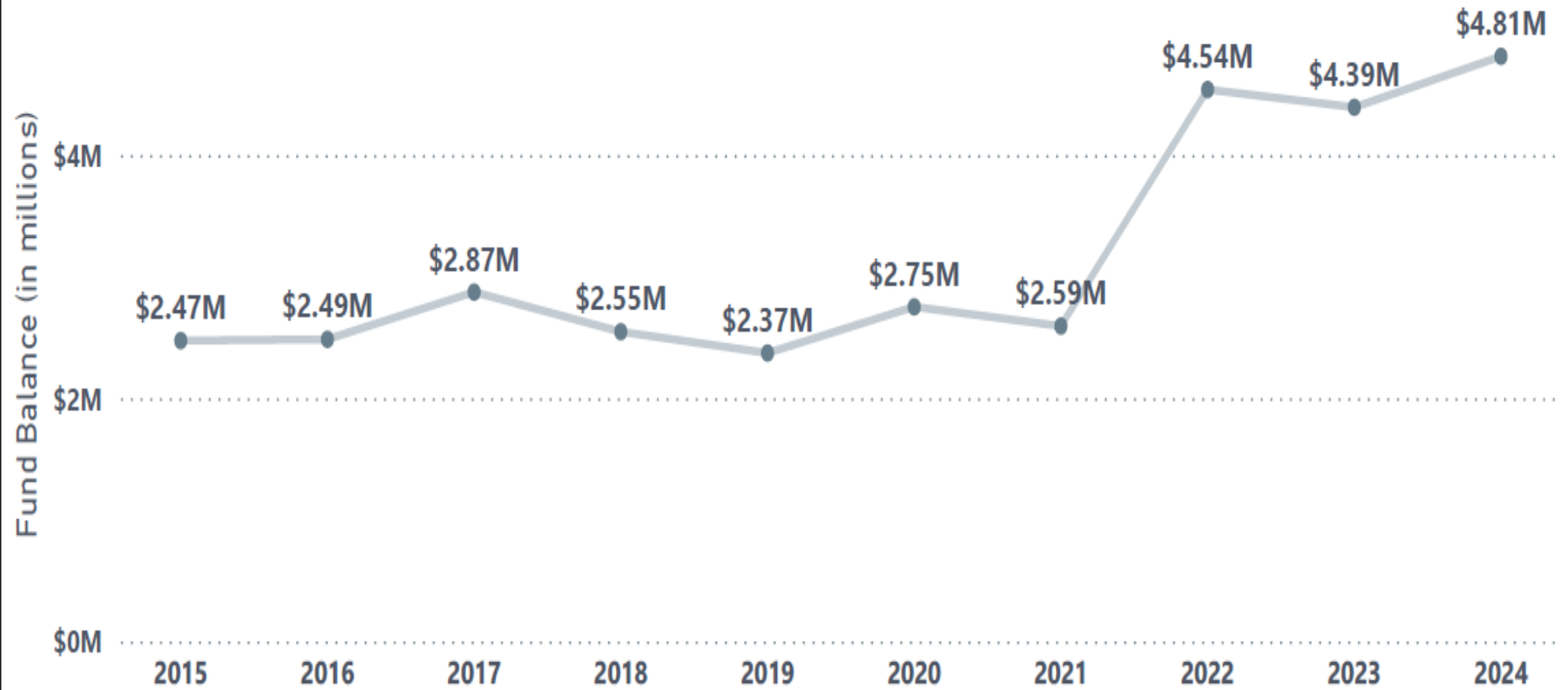
Personnel Expenses	2025 Modified Budget	2026 Requested Budget	Variance		
50110 - 51111 Salaries and Wages	1,449,226	1,460,522	11,296		
50110 - 51120 Overtime	61,076	75,925	14,849		
50110 - 51140 Shift Differential	3,856	3,401	(455)		
50110 - 51312 On Call Pay	12,257	23,985	11,728		
60110 - 51361 Sick Leave Payout	16,970	-	(16,970)		
50130 - 51370 Uniform Allowance	4,450	4,600	150		
50130 - 51390 Other Special Pay	1,648	1,600	(48)		
50150 - 51510 Social Security	110,992	113,570	2,578		
50150 - 51520 Retirement Employers Share	100,836	102,607	1,771		
50150 - 51541 Dental Insurance	18,158	9,252	(8,906)		
50150 - 51550 Life Insurance	5,113	590	(4,523)		
50150 - 51560 Workers Compensation	32,049	32,349	300		
50150 - 51580 Unemployment Compensation	1,503	-	(1,503)		
50150 - 51590 Other Employer Contributions	10,917	11,653	736		
50150 - 51593 Health Insurance	285,988	312,975	26,987		
Total	2,115,039	2,153,029	37,990	2,115,039	2,153,029

Total Enplanements

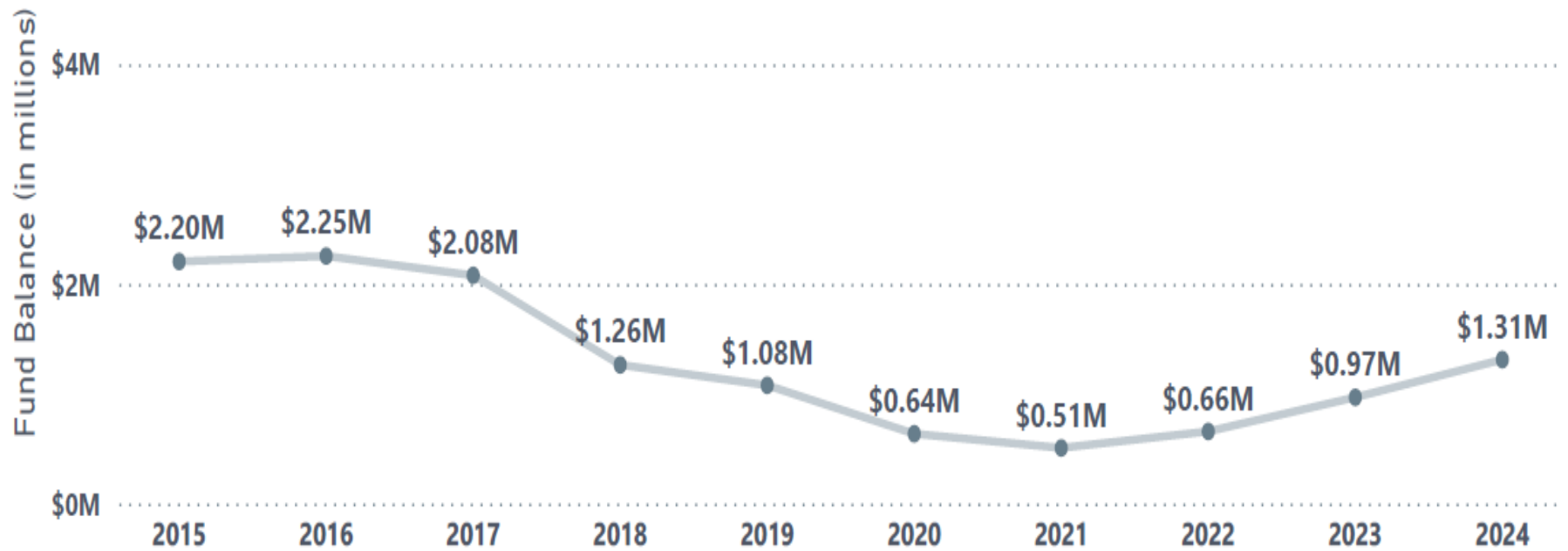
2013-2024 Annual Totals (2025 Year-to-Date as of July 31, 2025)



Unrestricted Fund Balance History: 2015-2024



Restricted Fund Balance History: 2015-2024











PANTHER
4X4
ARFF APPARATUS

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CHASSIS & CAB:

- Tubular Chassis Frame Rails
- Volvo 700 HP D16 Industrial Engine
- Twin Disc 6 Speed Electronic Transmission
- High Performance Coil Spring Suspension (HPCS)
- Differential Locks for Front and Rear Axes
- Top Speed Approx. 70 MPH (Fully Loaded)
- Acceleration 0-50 MPH/25 Sec (Fully Loaded)
- On Board Battery Charger
- Monitoring and Data Acquisition System (MADAS)
- 105 Cubic Ft of Windshield Visibility
- Seating for Up to 6 Personnel
- Flip Up Center Console
- Flip Up Dashboard Camera Monitors



BODY & FIREFIGHTING SYSTEM:

- 1585 Gallon Water Tank
- 200 Gallon Foam Tank
- Rosenbauer N80 2100 GPM Pump
- Rosenbauer RM35 Turrets Including Hydrochem
- Single or Twin Agent Booster Reel
- Two (2) 1 3/4" Pre-Connect Handlines
- Windshield Deluge System
- 500 lb. Dry Chemical or Halotron Systems
- LED Integrated Warning Lights
- Full Firefighting Structural Panel
- Automatic Foam Selection of 1% thru 9%
- Weight of 57,000 lbs (Full Agent and Equipment)
- Onboard Generator Systems





Agenda Item Summary

CENTRAL WISCONSIN AIRPORT

Airport Board Meeting Date: September 11, 2025

Agenda Item Title: #5) Review and Possible Action on GA Apron Design Contract

Staff Responsible: Mark Cihlar, Assistant Airport Director

Background: The asphalt pavement that serves as the General Aviation (GA) Apron is at the end of life and is in need of improvement through reconstruction or major rehabilitation. This area is important to improve because of the planned use in this area with the new GA Terminal and GA Transient Hangar. In May of 2025, the Central Wisconsin Joint Airport Board approved the following: 1) A resolution the use 2026 AIP Entitlement funding for a project in this area, and 2) A preliminary design contract to complete FAA project formulation and environmental review.

Through the preliminary design effort, the design team was able to get support from the FAA to leverage CWA's 2027 AIP Entitlement funding for the project through a single, multi-year grant in 2026, allowing the project to be constructed in one construction season. This approach will yield significant cost savings through improved constructability and reduced design effort compared to bidding two phases over two seasons, as previously anticipated and communicated to the Board in May. The latest project exhibit and cost estimate are attached to this AIS.

With the preliminary design nearly complete and continued support from the FAA and BOA, the project is ready for final design. The recommended contract with Becher-Hoppe Associates has been negotiated in good faith in accordance with FAA AC 150/5100-14E. The record of negotiations for this contract is attached to this Agenda Item Summary. Staff recommend the Airport Board approve this contract as a task order under the current 2020 Master Engineering Agreement between CWA and Becher Hoppe today so that the design effort can continue without delay. This Final Design contract, along with the previously approved Preliminary Design Contract, are AIP eligible project costs.

Timeline: If approved by the board, work will begin right away and be completed in time for the project to be bid out in February of 2026 for a 2026 Entitlement Grant and 2026 construction.

Financial Impact: The final design contract has a total cost of \$134,921.06. When combined with the previously approved \$58,996.85 preliminary design contract, total design cost for the project is \$193,917.97. This amount will be fully funded by CWA in 2025 and 2026 out of the airport's operating budget but will be included in the total project cost for reimbursement and credit towards the local match of the project. The total local match of the project is anticipated to be approximately \$150,000. This amount will be eligible for PFC funding in CWA's next PFC Application, resulting in 100% reimbursement of CWA's funds used on this design contract.

Contributions to Airport Goals: This final design contract supports the 2025 Airport Goals to Enhance General Aviation and Improve and Maintain Facilities, and is consistent with the 2023 Terminal Area Master Plan.

Recommended Action: Airport staff recommend approval of Task Order No. 2 for preliminary design services with Becher-Hoppe Associates.

Attachments: Scope of Work, Fee Proposal, and Record of Negotiations, Project Exhibit, Project Cost Estimate

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Record of Negotiations: Central Wisconsin Airport Final Design Engineering Services

Date: September 3, 2025

Contract Title: Final Design Engineering Services – GA Apron Reconstruction/Rehabilitation

Location: Central Wisconsin Airport

Anticipated AIP Grant: TBD

1. In 2020, the Central Wisconsin Airport (CWA) conducted a competitive solicitation for Airport Engineering Services through a Request for Qualifications (RFQ) in accordance with FAA Advisory Circular 150/5100-14E. This solicitation resulted in a five-year on-call engineering agreement with Becher Hoppe Associates, inc., for projects beginning prior to August 31, 2025.
2. On April 15, 2025, CWA met with the Wisconsin DOT Bureau of Aeronautics (BOA) and the FAA for a sponsor workshop to discuss the airport's capital improvement program and upcoming projects. Both the BOA and the FAA emphasized the importance of starting Project Formulation efforts on CWA's FY26 projects the summer of 2025 in order to meet FAA project approval deadlines.
3. On May 13, 2025, the Central Wisconsin Joint Airport Board approved a preliminary design contract with Becher Hoppe for the GA Apron project, which formally initiated the project. This work was included in the solicitation scope of the original RFQ.
4. On July 15, 2025, after a majority of the work for the preliminary design was complete, CWA and Becher Hoppe started working on the scope of work for the final design contract for the project. Although the scope of work was straightforward, CWA wanted to have another meeting with the BOA to review the project before finalizing the scope of work.
5. On July 28, 2025, CWA, BOA, and Becher Hoppe had meeting to discuss the status of the preliminary design and review the scope of the final design effort, including the overall project schedule. All parties agreed that the 30% design submittals and review could be eliminated. All other parts of the scope seemed reasonable and acceptable.
6. On August 18, 2025, Becher Hoppe provided CWA an updated scope of work and a blank fee spreadsheet to use for preparing an Independent Fee Estimate (IFE) for the scope of work.
7. On August 25th, 2025, CWA staff with experience estimating and negotiating projects of similar scope prepared an IFE for this scope of work. The IFE for the project estimated the total effort required to complete the scope of work would be 793hrs with a total cost of \$123,997.29. In accordance with FAA AC 150/5100-14E, a fee proposal would be expected to be within 10% of this range, or between \$111,597.56 and \$136,397.02.

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8. On August 26, 2025, CWA requested a fee proposal from Becher Hoppe for the scope of work and received it later that day. CWA reviewed the proposal, which had a total effort of 822 hours, and a cost of \$140,059.92. This amount was 12% higher than the IFE. CWA reviewed the fee proposal, and specifically noted the effort for some of the construction plans and preparing the proposal documents were higher than expected based on the IFE. Later that same day, CWA discussed the proposal with Becher Hoppe, who explained their rationale for the amount of effort proposed, but agreed to slightly reduce the total effort in these areas.
9. On August 26, 2025, Becher Hoppe provided CWA a revised proposal for the scope of work, with a total effort of 792hrs, and a total cost of \$134,921.06. This amount was 8.8% higher than the IFE.
10. On August 29, 2025, CWA finished reviewing the revised proposal and informed Becher Hoppe that the fee was acceptable, and asked Becher Hoppe to prepare the contract for consideration by the Central Wisconsin Joint Airport Board.
11. On September 9, 2025, CWA will recommend approval of the final design contract with Becher Hoppe, negotiated in good faith, to the Central Wisconsin Joint Airport Board

A handwritten signature in black ink, appearing to read "Mark Cihlar".

Mark Cihlar, AAE
Assistant Airport Director

Exhibit A to Contract

PART I: DETAILED SCOPE OF WORK

TASK ORDER NO. 2

In accordance with this Task Order No. 2, made and entered into this 9th day of September, 2025, Becher Hoppe agrees to perform and complete the Services for Client, in accordance with the terms and conditions of the ***Master Consulting Services Agreement between the Central Wisconsin Joint Airport Board (CWA) and Becher-Hoppe Associates, Inc. (Engineer) dated August 21, 2020.***

Project Description

CWA desires to conduct final design & bidding for improvements to the general aviation (GA) apron at Central Wisconsin Airport.

Scope of Services

The Scope of Services are as stated in Attachment A – Scope of Work dated August 18, 2025.

Project Schedule

The services are anticipated to be completed in 2026.

Compensation Terms

The fee will be a lump sum amount of \$133,406.66 and an actual cost amount shall not exceed \$1,514.40 for a maximum combined amount of \$134,921.06. Attachment B is a detailed estimate of effort and fee.

Engineer will invoice CWA monthly for all Services rendered and Reimbursable Expenses incurred pursuant to this Agreement, and each invoice shall be due and payable upon receipt by CWA. CWA shall notify Engineer in writing of any disputed amount contained on an invoice within fifteen (15) calendar days from the date of invoice; otherwise, all charges shall be deemed acceptable and correct.

Compensation due Engineer under this Agreement is due and payable to its corporate offices, whose address is Becher Hoppe Associates, 330 N. 4th Street, Wausau, Wisconsin, 54403-5417.

If CWA fails to make any payment due Engineer for Services and Reimbursable Expenses within thirty (30) days after the date of an invoice therefore, the amounts due Engineer shall accrue interest at the lesser of one and half percent (1.5%) per month or the maximum rate allowed by law from the thirtieth (30th) day; and, in addition, Engineer may, after giving ten days written notice to CWA, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services and Reimbursable Expenses, including all accrued but unpaid interest, without Engineer incurring liability due to such suspension.

CLIENT

Central Wisconsin Joint Airport Board

BY: _____

Typed Name: Christopher C. Dickinson

Title: Airport Board Chairman

ENGINEER

Becher-Hoppe Associates, Inc.

BY: 

Typed Name: Karl R. Kemper, PE

Title: President

ATTACHMENT A
SCOPE OF WORK
Final Design Services
for
Central Wisconsin Airport (CWA)
Mosinee, Wisconsin
GA Apron Reconstruction/Rehabilitation
[Project Number TBD]
August 18, 2025

Project Understanding

The Central Wisconsin Joint Airport Board (Sponsor) and the Wisconsin Department of Transportation, Bureau of Aeronautics (BOA) propose to conduct final design for improvements to the general aviation (GA) apron at Central Wisconsin Airport (CWA). A preliminary design contract for this project was approved in May 2025.

The GA apron was last reconstructed in 2002 and has reached the end of its useful life. In addition, a new GA terminal will be constructed in 2025-2026, which will be located between Taxiway 3 and the Endeavor maintenance-based operator hangar. There will be increased use of the GA apron in front of the GA terminal by large corporate jets, so concrete pavement is being proposed here. The apron/taxiway pavement in front of and to the east of the Endeavor hangar is proposed to be asphalt. Subsurface drainage of the pavements is planned to be included in reconstruction areas.

Attachment C shows the proposed project improvements. The project is anticipated to be funded with an FAA Airport Improvement Program (AIP) multi-year entitlement grant using 2026 and 2027 entitlements. Bidding is planned to occur in February 2026.

The budgetary project cost estimate is \$3 million.

Becher Hoppe Associates, Inc. (Consultant) proposes to provide the services required to meet the project expectations. The tasks included in this scope of work are as follows:

PART I. PAYMENT/SCOPE OF SERVICES (Consistent with the CONTRACT FOR CONSULTANT SERVICES)

Section B. Scope of Services

1. Phase I - Preliminary Design

Item a - Design Surveys

NOT INCLUDED IN SCOPE. This task was included in the preliminary design contract.

Item b - Geotechnical Layout, Investigation and Report

NOT INCLUDED IN SCOPE. This task was included in the preliminary design contract.

Item c - Obstruction Surveys

NOT INCLUDED IN SCOPE

Item d – Meetings & Scoping

The consultant formulated a scope for this contract and an associated fee proposal. The Consultant will make modifications to the scope and fee as necessary for these contract documents to be acceptable to all stakeholders. The Consultant will prepare the related services contract for approval, and will perform administrative tasks related to the services contract while it is in effect.

The Consultant will conduct a meeting at the Airport for 90% design review. The Consultant will provide written minutes of the design review meetings.

Item e – Coordination with Utilities

NOT INCLUDED IN SCOPE. This task was included in the preliminary design contract.

Item f – Preliminary Opinions of Probable Construction Costs (OPCs)

NOT INCLUDED IN SCOPE. This task was included in the preliminary design contract.

Item g – Preliminary Engineer’s Report

NOT INCLUDED IN SCOPE. This task was included in the preliminary design contract.

Item h – Exhibit “A” Map

NOT INCLUDED IN SCOPE

Item i – Pavement Design and FAA Forms/Output

NOT INCLUDED IN SCOPE. This task was included in the preliminary design contract.

Item j – Prepare CATEX Request

NOT INCLUDED IN SCOPE. This task was included in the preliminary design contract.

Item k – DNR Notice of Intent (NOI) Attachments

Ground disturbance with the project is anticipated to be greater than 1 acre, which requires that DNR Transportation Construction General Permit (TCGP) will be required for the project. A Notice of Intent (NOI) submittal will be made to the DNR by BOA requesting TCGP for the project. The project does not include any additional proposed pavement area as compared to existing pavement area, so the project is exempt from post-construction stormwater standards per NR 151. Construction standards are required to be complied with. Consultant will provide required attachments for NOI submittal showing compliance with construction standards.

2. Phase II – Final Design

Item a - Final Engineer’s Report

Consultant will prepare the Final Engineer’s Report in accordance with the FAA’s recommended outline for engineer’s design report (**Attachment D**).

Item b – Technical Design and Development of Construction Plans

The Consultant will complete technical design for the proposed improvements. During design, the Consultant will prepare and submit 90% and draft final plan sets for review and comment by the Sponsor, BOA, and FAA.

The Consultant will prepare final plans for BOA approval to bid.

Plan sheets will be 11" X 17" (B) size sheets.

Design efforts and resulting plan sheets anticipated to be included are as follows:

Plan Sheets	Design Effort/Information Shown	Estimated No. of Sheets
Title sheet	Index of drawings, project number, project location, location maps, project description, bid alternate descriptions, record drawing block, stamp block, BOA review block, title block, revision block.	1
Estimated quantities	Table showing item numbers, item descriptions, estimated quantities, and units of measure.	1
Project overview	Plan view of the project showing high level overview of the project, broken down by bid alternates.	1
Legend, abbreviations, contact info, and general notes	Topographic symbol legend, linetype legend, erosion control legend, abbreviations, project contacts, general notes.	1
Typical sections	<ul style="list-style-type: none"> Existing Typical Sections <ul style="list-style-type: none"> Asphalt apron (2 different sections) Taxilane 3 Proposed Typical Sections <ul style="list-style-type: none"> Asphalt apron Concrete apron Taxilane 3 	3
Construction safety phasing plan, phasing overview	<ul style="list-style-type: none"> Aerial background Road, taxiway, runway, building, etc. labels Alignments Work areas by phase Reference to traffic control sheet for each phase Description of work within each work area FAA AC 150/5300-13B design surfaces as necessary to delineate phase boundaries 	1
Construction safety phasing plan, points of interest and traffic control (up to 6 phases are anticipated)	<ul style="list-style-type: none"> Aerial background Road, taxiway, runway, building, etc. labels Alignments FAA AC 150/5300-13B design surfaces Traffic control layout 	6

Plan Sheets	Design Effort/Information Shown	Estimated No. of Sheets
Construction safety phasing plan, summary of construction	<ul style="list-style-type: none"> • Description of construction within each phase • Description of AOAs affected by each phase • Description of work hours for each phase • Description of required safety measures and responsibilities by contractor, airport, airlines for each phase • Description of contract time requirements for each phase 	1
Construction safety phasing plan, construction operations and safety notes	<p>Describe all general requirements contained in AC 150/5370-2G. Sections will include:</p> <ul style="list-style-type: none"> • Construction operations narrative • Construction phasing general description • Construction operations notes <ul style="list-style-type: none"> ○ Areas and operations affected by construction ○ Protection of NAVAIDS ○ Contractor access and site management ○ Wildlife management ○ Foreign object debris management ○ Hazardous materials management ○ Notification of construction activities ○ Inspection requirements ○ Underground utilities ○ Penalties ○ Special conditions ○ Runway and taxiway visual aids ○ Hazard marking and lighting ○ Protection of runway and taxiway safety areas ○ Limitations on construction activities • FAA airspace review comments 	2
Standard construction details	<ul style="list-style-type: none"> • Silt fence • Inlet protection • Temporary ditch checks 	3
Special construction details	<ul style="list-style-type: none"> • Tie downs • Concrete jointing • Underdrains 	3
Existing conditions and removals	<p>Plan view sheets along proposed paving areas showing:</p> <ul style="list-style-type: none"> • Existing topographic data including contours, pavement edges, utilities, culverts, nav aids, visual aids, etc. • Road, taxiway, runway, building, etc. labels • Alignments • Proposed removals • Important features to protect • Slope intercepts 	1

Plan Sheets	Design Effort/Information Shown	Estimated No. of Sheets
Grading, drainage, and erosion control	Plan view sheets along proposed paving areas showing: <ul style="list-style-type: none"> • Existing topographic data including contours, pavement edges, utilities, culverts, nav aids, visual aids, etc. • Road, taxiway, runway, building, etc. labels • Alignments • Proposed pavement edges • Proposed subsurface drainage info • Proposed contours • Slope intercepts • Proposed erosion control measures • Proposed restoration measures 	1
Layout Plan	Plan view sheets along proposed paving areas showing: <ul style="list-style-type: none"> ○ Feature labels ○ Alignments ○ Proposed pavement edges ○ Proposed tie downs ○ Proposed pavement markings ○ Slope intercepts ○ Layout information 	1
Concrete Pavement Plan	Plan view sheets along proposed concrete pavement showing: <ul style="list-style-type: none"> ○ Feature labels ○ Alignments ○ Proposed concrete panels ○ Panel corner elevations ○ Joint types 	1
Estimated Earthwork Volumes	<ul style="list-style-type: none"> ○ Table(s) showing detailed volumetric earthwork calculations and data of interest to contractors. 	1

Item c - Bid Proposal Documents and Technical Specifications

The Consultant will prepare the bid proposal packet in accordance with BOA standards. FAA specifications included in the project will be incorporated into the bid proposal packet, and notes to specifier will be addressed.

The following information will be included in the bid proposal packet:

- Segment I
 - Proposal for airport work
 - Advertisement for bids
 - Advisory notice to bidders
 - Bidder request to bid/current workload form
 - Erosion control implementation plan worksheets
 - Safety plan compliance document worksheets
 - Bid sticker
 - Table of contents
 - Proposal requirements and conditions
 - Bid bond forms

- Certificate of annual bond form
 - List of subcontractors form
 - Buy American certification of compliance
 - Federal requirements
 - FAA general provisions with notes to specifier addressed
- Segment II
 - Special provisions
 - FAA construction specifications with notes to specifier addressed
- Segment III
 - Supplemental Specifications – N/A
- Segment IV:
 - Wage rate determination
- Segment V:
 - Schedule of prices
- Addendum(s)

FAA construction specifications per Advisory Circular (AC) 150/5370-10H are planned to be used for all typical work. Special provisions are planned to be used to specify non-typical work. DOT Highway specifications are planned to be used for erosion control and restoration work.

Item d - Pre-Bid Meeting

The Consultant will administer a pre-bid meeting at the Airport to explain the project requirements to prospective contractors. The Consultant will prepare exhibits, charts, and other information as necessary to clearly present project information. The Consultant will answer questions regarding the project, receive comments, and record the minutes of the meeting. The meeting will include a tour of the site.

Item e – Opinion of Probable Construction Cost

The Consultant will develop and transmit opinions of probable construction cost (OPC). The OPCs will be detailed as per the bid items chosen and the associated quantities of work to be accomplished for the project. OPCs will be submitted with 90% and final bid document submittals.

Item f - Construction Safety and Phasing Plan

Consultant will submit the CSPP to FAA Obstruction Evaluation/Airport Airspace Analysis (OEAAA) system and respond to FAA comments after their review.

Item g - Furnishing of Plans and Specifications

The Consultant will submit and distribute up to three sets of the 90% plans, special provisions, and OPC to the BOA and Sponsor for review/comment prior to the design review meetings.

The Consultant will review all comments received from the BOA, Sponsor, and FAA from 90% design submittal reviews and incorporate applicable comments into plans, specifications, and OPC.

The Consultant will distribute up to three sets of draft final plans, specifications, and OPC for approval to bid to the BOA and Sponsor.

The Consultant will prepare and distribute up to 10 sets of “B” size bidding documents to the Sponsor, BOA, and other typical recipients.

Item h - Assistance in Securing Bids

The Consultant will assist BOA in securing responsive bids for the project. This includes responding to bidder questions and coordination with the bidders prior to the bid date.

3. Actual Cost Items

Item a – Additional Meetings

NOT INCLUDED IN SCOPE.

Item b - Supplemental Bidding Documents as Requested by Owner

NOT INCLUDED IN SCOPE.

Item c – Additional Coordination

This item will be for any additional coordination, exhibits, etc. with CWA, BOA, FAA, resource agencies, or others.

The DBE goal for this project is N/A.

Construction engineering services will be provided under a separate scope.

END OF PROJECT SCOPE

P:\2024\2024.035 - BOA - CWA GA Apron\Admin\Contracts - Working\Design\Design\CWA GA Apron_Final Design_Attach A_Scope.docx

AIRPORT : Central Wisconsin Airport
PROJECT NUMBER : CWA10## (AIP-##)
PROJECT DESCRIPTION: GA Apron Reconstruction/Rehabilitation
DATE: 8/26/25 rev 1

ATTACHMENT B
DESIGN ENGINEERING SERVICES

PREPARED BY: KRK

CHECKED BY:


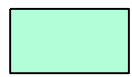
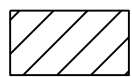

APPROVED BY:

ESTIMATED HOURS								LABOR, OVERHEAD & MATERIALS			TRAVEL, EQUIPMENT AND PER DIEM							PROFIT	SUM OF ALL COST ITEMS 1-6							
STAFF CLASSIFICATION & WAGE RATES =====>		Project Engr. III (Karl)	Project Engr. I (Kevin)	Staff Engr.	Survey Chief (Jed)	Survey Tech (Tyler)	Tech Assist (Jodi)	TOTAL HOURS	Direct Labor Costs	Direct + G&A Overhead 179.14%	Mat'ls & Supplies	Truck (mi) 0.700	Robot (hr) \$ 40.00	GPS (hr) \$ 40.00	Lodging	Meals	Total Travel & Per Diem	CONSULTANT COSTS			ON ITEMS 1 & 2 11.00%					
No.	WORK ELEMENT							1	2	3	4b	4c	4d	4e	4f	4	5	6								
1.	PHASE I - PRELIMINARY DESIGN																									
1.	PHASE I																									
1.a.	DESIGN SURVEYS & RECORDS REVIEW							0 hr.	\$ -	\$ -						\$ -		\$ -	\$ -							
	Field survey work & data process							0 hr.	\$ -	\$ -						\$ -		\$ -	\$ -							
	Overall Project Setup, CADD Base Maps							0 hr.	\$ -	\$ -						\$ -		\$ -	\$ -							
	Topographic Survey Base Maps							0 hr.	\$ -	\$ -						\$ -		\$ -	\$ -							
	Design Surveys Subtotal							-	-	-	-	-	-	0 hr.	\$ -	\$ -	\$ -	0 mi.	0 hr.	0 hr.	\$ -	\$ -	\$ -	\$ -		
1.b.	GEOTECH INVEST. & REPORT							0 hr.	\$ -	\$ -						\$ -		\$ -	\$ -							
	Geotech Subtotal							-	-	-	-	-	-	0 hr.	\$ -	\$ -	\$ -	0 mi.	0 hr.	0 hr.	\$ -	\$ -	\$ -	\$ -		
1.c.	OBSTRUCTION SURVEYS							0 hr.	\$ -	\$ -						\$ -		\$ -	\$ -							
1.d.	MEETING, SCOPING, CONTRACTING							35	11				6	52 hr.	\$ 3,282.33	\$ 5,879.97		40		\$ 38.00	\$ 66.00		\$ 1,007.85	\$ 10,236.15		
1.e.	COORDINATION WITH UTILITIES													0 hr.	\$ -	\$ -			\$ -		\$ -	\$ -				
1.f.	PRELIMINARY OPCs (3)													0 hr.	\$ -	\$ -			\$ -		\$ -	\$ -				
1.g.	PRELIMINARY ENGINEER'S REPORT													0 hr.	\$ -	\$ -			\$ -		\$ -	\$ -				
1.h.	EXHIBIT "A" MAP													0 hr.	\$ -	\$ -			\$ -		\$ -	\$ -				
1.i.	PAVEMENT DESIGN													0 hr.	\$ -	\$ -			\$ -		\$ -	\$ -				
1.j.	CATEX													0 hr.	\$ -	\$ -			\$ -		\$ -	\$ -				
1.k.	DNR NOI ATTACHMENTS							2	16									\$ -		\$ 296.04	\$ 2,987.28					
	PHASE I TOTAL							37.0	27.0	-	-	-	6.0	70 hr.	\$ 4,246.45	\$ 7,607.09	\$ -	40 mi.	0 hr.	0 hr.	\$ -	\$ 38.00	\$ 66.00	\$ -	\$ 1,303.89	\$ 13,223.43

STAFF CLASSIFICATION & WAGE RATES =====>		ESTIMATED HOURS						LABOR, OVERHEAD & MATERIALS			TRAVEL, EQUIPMENT AND PER DIEM							PROFIT		SUM OF ALL COST ITEMS 1-6		
		Project	Project	Staff	Survey	Survey	Tech	TOTAL HOURS	Direct	Direct +	Mat'ls	Truck	Robot	GPS			Total Travel & Per Diem	CONSULTANT	ON ITEMS			
		Engr. III	Engr. I	Engr.	Chief	Tech	Assist		Labor	G&A Overhead	&	(mi)	(hr)	(hr)					1 & 2			
		(Karl)	(Kevin)		(Jed)	(Tyler)	(Jodi)		Costs	179.14%	Supplies	0.700	\$ 40.00	\$ 40.00					Lodging			
No.	WORK ELEMENT								1	2	3	4b	4c	4d	4e	4f	4	5	6			
2.	PHASE II - FINAL DESIGN																					
2.a.	FINAL ENGINEER'S REPORT	4	32					36 hr.	\$ 1,928.24	\$ 3,454.25							\$ -		\$ 592.07	\$ 5,974.56		
2.b.	TECHNICAL DESIGN & CONSTRUCTION PLANS:																					
	Title Sheet	2	4					6 hr.	\$ 347.20	\$ 621.97							\$ -		\$ 106.61	\$ 1,075.78		
	Estimated Quantities	4	24					28 hr.	\$ 1,516.96	\$ 2,717.48							\$ -		\$ 465.79	\$ 4,700.23		
	Legend, abbreviations, contact info, general notes	1	2					3 hr.	\$ 173.60	\$ 310.99							\$ -		\$ 53.30	\$ 537.89		
	Typical Sections	2	16					18 hr.	\$ 964.12	\$ 1,727.12							\$ -		\$ 296.04	\$ 2,987.28		
	CSPP Phasing Overview	2	8					10 hr.	\$ 552.84	\$ 990.36							\$ -		\$ 169.75	\$ 1,712.95		
	CSPP POI & TC - Phase 1	1	8					9 hr.	\$ 482.06	\$ 863.56							\$ -		\$ 148.02	\$ 1,493.64		
	CSPP POI & TC - Phase 2	1	8					9 hr.	\$ 482.06	\$ 863.56							\$ -		\$ 148.02	\$ 1,493.64		
	CSPP POI & TC - Phase 3	1	8					9 hr.	\$ 482.06	\$ 863.56							\$ -		\$ 148.02	\$ 1,493.64		
	CSPP POI & TC - Phase 4	1	8					9 hr.	\$ 482.06	\$ 863.56							\$ -		\$ 148.02	\$ 1,493.64		
	CSPP POI & TC - Phase 5	1	8					9 hr.	\$ 482.06	\$ 863.56							\$ -		\$ 148.02	\$ 1,493.64		
	CSPP POI & TC - Phase 6	1	8					9 hr.	\$ 482.06	\$ 863.56							\$ -		\$ 148.02	\$ 1,493.64		
	CSPP Summary of Construction	1	8					9 hr.	\$ 482.06	\$ 863.56							\$ -		\$ 148.02	\$ 1,493.64		
	CSPP Operations & Safety Notes		4					4 hr.	\$ 205.64	\$ 368.38							\$ -		\$ 63.14	\$ 637.16		
	Standard Construction Details		2					2 hr.	\$ 102.82	\$ 184.19							\$ -		\$ 31.57	\$ 318.58		
	Special Construction Details	2	10					12 hr.	\$ 655.66	\$ 1,174.55							\$ -		\$ 201.32	\$ 2,031.53		
	Existing Conditions and Removals	2	20					22 hr.	\$ 1,169.76	\$ 2,095.51							\$ -		\$ 359.18	\$ 3,624.45		
	Grading, Drainage, and Erosion Control	12	60					72 hr.	\$ 3,933.96	\$ 7,047.30							\$ -		\$ 1,207.94	\$ 12,189.20		
	Layout Plan	8	60					68 hr.	\$ 3,650.84	\$ 6,540.11							\$ -		\$ 1,121.00	\$ 11,311.95		
	Concrete Pavement Plans	2	16					18 hr.	\$ 964.12	\$ 1,727.12							\$ -		\$ 296.04	\$ 2,987.28		
	Estimated Earthwork Volumes	2	32					34 hr.	\$ 1,786.68	\$ 3,200.66							\$ -		\$ 548.61	\$ 5,535.95		
	Construction Plans Subtotal	46.0	314.0	-	-	-	-	360 hr.	\$ 19,398.62	\$ 34,750.66	\$ -	0 mi.	0 hr.	0 hr.	\$ -	\$ -	\$ -	\$ -	\$ 5,956.42	\$ 60,105.71		
2.c.	BID PROPOSAL PACKET																					
	Segment I - Proposal Documents	4	32				4	40 hr.	\$ 2,087.92	\$ 3,740.30							\$ -		\$ 641.10	\$ 6,469.32		
	Segment II - Special Provisions & FAA Specs	8	80				4	92 hr.	\$ 4,838.72	\$ 8,668.08							\$ -		\$ 1,485.75	\$ 14,992.55		
	Segment III - Supplemental Specs							0 hr.	\$ -	\$ -							\$ -		\$ -	\$ -		
	Segment IV - Wage Rates		2					2 hr.	\$ 102.82	\$ 184.19							\$ -		\$ 31.57	\$ 318.58		
	Segment V - Schedule of Prices	2	6				2	10 hr.	\$ 529.86	\$ 949.19							\$ -		\$ 162.70	\$ 1,641.75		
	Addendum(s)	6	16				2	24 hr.	\$ 1,327.08	\$ 2,377.33							\$ -		\$ 407.49	\$ 4,111.90		
	Bid Proposal Packet Subtotal	20.0	136.0	-	-	-	12.0	168 hr.	\$ 8,886.40	\$ 15,919.09	\$ -	0 mi.	0 hr.	0 hr.	\$ -	\$ -	\$ -	\$ -	\$ 2,728.60	\$ 27,534.10		
2.d.	PRE-BID MEETING AT AIRPORT	11	11					22 hr.	\$ 1,344.09	\$ 2,407.80		40				\$ 38.00	\$ 66.00		\$ 412.71	\$ 4,230.60		
2.e.	OPC (90% & FINAL)	8	32					40 hr.	\$ 2,211.36	\$ 3,961.43							\$ -		\$ 679.01	\$ 6,851.80		
2.f.	CONSTRUCTION SAFETY & PHASING PLAN	4	12					16 hr.	\$ 900.04	\$ 1,612.33							\$ -		\$ 276.36	\$ 2,788.73		
2.g.	FURNISHING PLANS/SPECS																					
	(2) Sets Prel. Review Plans At 90%	1	4				2	7 hr.	\$ 356.26	\$ 638.20	\$ 30.00						\$ -		\$ 109.39	\$ 1,133.85		
	(3) Sets Draft Final P/S	1	6				2	9 hr.	\$ 459.08	\$ 822.40	\$ 30.00						\$ -		\$ 140.96	\$ 1,452.44		
	(6) Sets Final P/S	1	6				3	10 hr.	\$ 499.00	\$ 893.91	\$ 90.00						\$ -		\$ 153.22	\$ 1,636.13		
	(10) Sets P/S for Bidding	2	8				4	14 hr.	\$ 712.52	\$ 1,276.41	\$ 210.00						\$ -		\$ 218.78	\$ 2,417.71		
	Furnishing P/S Subtotal	5.0	24.00	-	-	-	11.0	40 hr.	\$ 2,026.86	\$ 3,630.92	\$ 360.00	0 mi.	0 hr.	0 hr.	\$ -	\$ -	\$ -	\$ -	\$ 622.36	\$ 6,640.13		
2.h.	ASSISTANCE IN SECURING BIDS	16	16					32 hr.	\$ 1,955.04	\$ 3,502.26							\$ -		\$ 600.30	\$ 6,057.60		

STAFF CLASSIFICATION & WAGE RATES =====>		ESTIMATED HOURS							LABOR, OVERHEAD & MATERIALS			TRAVEL, EQUIPMENT AND PER DIEM							PROFIT	SUM OF ALL COST ITEMS 1-6			
		Project Engr. III (Karl)	Project Engr. I (Kevin)	Staff Engr.	Survey Chief (Jed)	Survey Tech (Tyler)	Tech Assist (Jodi)	TOTAL HOURS	Direct Labor Costs	Direct + G&A Overhead 179.14%	Mat'ls & Supplies	Truck (mi) 0.700	Robot (hr) \$ 40.00	GPS (hr) \$ 40.00			Total Travel & Per Diem	CONSULTANT COSTS	ON ITEMS 1 & 2 11.00%				
									1	2	3	4b	4c	4d	4e	4f	4	5	6				
No.	WORK ELEMENT																						
3	PHASE II Total	114 hr.	577 hr.	0 hr.	0 hr.	0 hr.	23 hr.	714 hr.	\$ 38,650.65	\$ 69,238.74	\$ 360.00	40 mi.	0 hr.	0 hr.	\$ -	\$ 38.00	\$ 66.00	\$ -	\$ 11,867.83	\$ 120,183.23	Phase II		
	TOTAL LUMP SUM AMOUNT	151 hr.	604 hr.	0 hr.	0 hr.	0 hr.	29 hr.	784 hr.	\$ 42,897.10	\$ 76,845.83	\$ 360.00	80 mi.	0 hr.	0 hr.	\$ -	\$ 76.00	\$ 132.00	\$ -	\$ 13,171.72	\$ 133,406.66			
	% OF TOTAL HOURS	19.3%	77.0%	0.0%	0.0%	0.0%	3.7%	100.0%												\$ 133,406.66			
	ACTUAL COST ITEMS																						
3.a.	ADDITIONAL MEETINGS							0 hr.	\$ -	\$ -							\$ -		\$ -	\$ -			
3.b.	SUPPLEMNTAL BIDDING DOCS (10 SETS)							0 hr.	\$ -	\$ -							\$ -		\$ -	\$ -			
3.c.	ADDITIONAL COORDINATION	4	4					8 hr.	\$ 488.76	\$ 875.56							\$ -		\$ 150.08	\$ 1,514.40			
	ACTUAL COST TOTAL	4.0	4.0	-	-	-	-	8 hr.	\$ 488.76	\$ 875.56	\$ -	0 mi.	0 hr.	0 hr.	\$ -	\$ -	\$ -	\$ -	\$ 150.08	\$ 1,514.40	A/Cs		
FOR INFORMATION PURPOSES ONLY												Actual Cost Multiplier 3.0985									LUMP SUM AMOUNT = \$ 133,406.66		
																					ACTUAL COST AMOUNT = \$ 1,364.32		
																					FIXED FEE AMOUNT = \$ 150.08		
																					MAXIMUM COMBINED SUM = \$ 134,921.06		



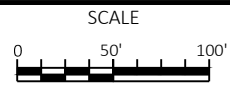
-  BASE BID - RECONSTRUCT CENTRAL GA APRON (CONCRETE)
-  BASE BID - REHABILITATE EASTERN GA APRON & TAXILANE 3 WITHIN GA APRON (ASPHALT)
-  ALTERNATE BID #1 - RECONSTRUCT TAXILANE 3 WITHIN GA APRON (ASPHALT)
-  ALTERNATE BID #2 - RECONSTRUCT GA APRON EAST OF CONCRETE APRON (ASPHALT)



330 N. 4th STREET
WAUSAU, WI 54403 • 715.845.8000
becherhoppe.com

DRAWN BY: KEH
CHECKED BY: KRK
DATE: AUG 2025

PROJECT NO: 2024.035
REV. DATES:



CENTRAL WISCONSIN AIRPORT
GENERAL AVIATION APRON RECONSTRUCTION

PROJECT OVERVIEW

SHEET
1.15



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

Date: 7-Aug-25
BHA Project No.: 2024.035
Prepared By: KEH
Checked By: KRK

Preliminary Opinion of Probable Cost

Central Wisconsin Airport (CWA)
CWA General Aviation Apron Reconstruction

BOA Project No. CWA####
Contract No. 1

BASE BID - Reconstruct Central GA Apron & Rehabilitate Eastern Portion & Taxilane 3 Within GA Apron

Probable Base Bid Amount \$ 1,920,000.00

ALTERNATE BID #1 - Reconstruct Taxilane 3 Within General Aviation Apron

Probable Alternate Bid #1 Amount \$ 150,000.00

ALTERNATE BID #2 - Reconstruct GA Apron East of Concrete Apron

Probable Alternate Bid #2 Amount \$ 200,000.00

Total Probable Construction Cost \$ 2,270,000.00

Design Engineering (Estimated) \$ 230,000.00

Estimated BOA Administration and Other (10%) \$ 230,000.00

Estimated Construction Engineering (15%) \$ 350,000.00

Estimated Total Project Cost \$ 3,080,000.00

Central Wisconsin Airport – Flight Schedule

September 9, 2025



<u>Arrivals – Delta</u>				<u>Departures – Delta</u>			
4982	15:44	from MSP	CRJ	5384	07:00	to MSP	CRJ
4934	20:58	from MSP	CRJ	4982	16:24	to MSP	CRJ



<u>Arrivals – American</u>				<u>Departures – American</u>			
3432	09:21	from ORD	E170	3382	06:00	to ORD	E170
3394	17:46	from ORD	E170	3390	09:51	to ORD	E170
3697	20:57	from ORD	E170	3410	18:16	to ORD	E170

Upcoming Charter Schedule

Sep. 22nd – Never Forgotten Honor Flight
 Oct. 27th – Never Forgotten Honor Flight

MSP = Minneapolis
 ORD = Chicago O’Hare

Total CWA Flights Daily = 5

FIN - Budget vs Actual for Organization

Company County of Marathon
Organization Cost Center: 53510 CWA Operations
Period FY2025 - August

Ledger Account	Original Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining	Budget Used (%)
Revenues					
Federal Grants	\$0.00	\$0.00	\$8,247.50		
Parking Fees	\$1,200,000.00	\$73,792.33	\$630,317.40		
Airport Fees	\$2,230,000.00	\$190,867.95	\$1,589,427.70		
Advertising	\$55,000.00	\$0.00	\$0.00		
Other Public Charges for Services	\$0.00	\$0.00	\$51,793.67		
Local Departments	\$0.00	\$0.00	\$0.00		
Interest on Investments	\$24,000.00	\$0.00	\$0.00		
Property Sales	\$0.00	\$65,001.00	\$97,308.00		
Other Miscellaneous Revenues	\$170,000.00	\$0.00	\$0.00		
Transfer In from Other Funds	\$740,860.00	\$0.00	\$0.00		
Gain/Loss Sales of Fixed Assets	\$65,000.00	\$0.00	\$0.00		
Total Revenues	\$4,484,860.00	\$329,661.28	\$2,377,094.27	\$2,107,765.73	53.00%
Expenditures					
Personnel	\$2,115,039.00	\$141,466.47	\$1,181,992.01	\$933,046.99	55.89%
Salaries and Wages		\$102,002.17	\$855,002.59		
Employee Benefits		\$387.88	\$7,992.66		
Employer Contributions		\$39,076.42	\$318,996.76		
Contractual Services	\$936,000.00	\$35,817.96	\$547,867.38	\$388,132.62	58.53%
Professional Services		\$7,362.43	\$180,399.66		
Utility Services		\$18,476.57	\$182,346.89		
Repair and Maintenance Services - Other		\$5,602.00	\$65,163.08		
Special Services - IT		\$3,615.29	\$111,434.16		
Other Contractual Services		\$761.67	\$8,523.59		
Materials and Supplies	\$533,600.00	\$2,752.33	\$233,830.98	\$299,769.02	43.82%
Office Supplies		\$30.42	\$15,007.33		
Publications, Subscriptions and Dues		\$0.00	\$32,581.88		
Travel		\$150.10	\$8,183.88		
Operating Supplies		\$1,091.21	\$27,053.23		
Repair and Maintenance Supplies		\$881.77	\$61,139.10		
Other Repairs and Maintenance Supplies		\$598.83	\$28,759.83		
Other Supplies and Expense		\$0.00	\$61,105.73		
Building Materials	\$73,000.00	\$4,951.42	\$44,273.85	\$28,726.15	60.65%
Concrete and Clay Products		\$4,199.40	\$20,950.52		
Metal Products		\$52.02	\$423.91		
Wood Products		\$0.00	\$0.00		
Raw Materials		\$700.00	\$5,178.94		
Electrical Fixtures and Small Appliances		\$0.00	\$709.97		
Fabricated Materials		\$0.00	\$17,010.51		
Fixed Charges	\$125,000.00	\$207.50	\$28,616.36	\$96,383.64	22.89%
Insurance		\$0.00	\$24,080.00		
Other Permits and Regulatory Fees		\$207.50	\$340.75		
Rents and Leases		\$0.00	\$4,195.61		
Capital Outlay	\$250,000.00	\$60,197.54	\$593,620.72	-\$343,620.72	237.45%
Debt Service	\$452,221.00	\$0.00	\$0.00	\$452,221.00	0.00%
Total Expenditures	\$4,484,860.00	\$245,393.22	\$2,630,201.30	\$1,854,658.70	58.65%
Net Change		\$84,268.06	-\$253,107.03		

2024-2025 CWA Budget Summary YTD - August

	<u>August YTD - 2025</u>	<u>August YTD - 2024</u>	<u>% CHANGE</u>
Federal Grants	\$0	\$522,108	
State Grants - Other	\$8,247	\$302,219	
Parking Fees	\$630,317	\$728,511	
Airport Fees	\$1,589,428	\$1,362,040	
Other Charges for Services	\$51,794	\$43,248	
Other Local Governments	\$0	\$65,989	
Property Sales	\$97,308	\$60,757	
Other Miscellaneous Revenues	\$0	\$0	
Total Revenues	\$2,377,094	\$3,084,872	-22.94%
Personnel Services	\$1,181,992	\$1,351,721	
Contractual Services	\$547,867	\$693,117	
Supplies and Expense	\$233,831	\$276,473	
Building Materials	\$44,274	\$13,943	
Fixed Charges-Insurance	\$28,616	\$3,713	
Capital Outlay	\$593,621	\$224,437	
Total Expenses	\$2,630,201	\$2,563,404	2.61%
Revenue over Expense	-\$253,107	\$521,468	